UK COP26 Coalition Co-Coordinator (London)
(Fixed-term post 9-month contract)

JOB DESCRIPTION AND PERSON SPECIFICATION

Title: UK COP26 Coalition Co-Coordinator (London)

Contract: Fixed-term post 9-month contract

Reporting to: Executive Director

Salary: £35,061.45 (pro rata) War on Want also offers a 6% contributory pension scheme

Holidays: 27 days annual leave pro rata (made up of 23 days' annual leave, plus an additional 4 closure days over the Christmas period)

Hours: 35 hours per week. Some weekend and out of hours working is essential, for which time off in lieu will be given.

Based at: War on Want’s head office, 44-48 Shepherdess Walk, London N1 7JP. Some travel within the UK will be essential

Deadline for applications: 12 noon Monday 16 March 2020

JOB DESCRIPTION

From 9-20 November 2020, the UN climate talks (COP26) will take place in Glasgow. The UK COP26 Coalition is a broad UK-wide coalition of representatives from NGOs, faith groups, trade unions, direct action groups, student and youth, migrant and racial justice, grassroots and international climate justice networks, set up to coordinate activities around this crucial summit.

The Coalition will be the vehicle by which civil society plan together, share resources and learning, and organise a mass mobilisation and Peoples' counter-summit during the COP. It has the potential to support the transformation of the climate movement in the UK, to a stronger, more climate-justice centred movement long after COP26 is over.

The aims of the COP26 Coalition are to:

- Organise around COP26 in a transformative, climate justice-centred way, that creates space for hope and is inclusive and accountable to the full breadth of civil society and international climate movements
- Use COP26 as a moment to strengthen the Scottish, UK and International climate justice movements to build power for system change - before, during and after the COP.
- Enable civil society to use COP26 as leverage for making gains at the domestic level that advance climate justice, and ensure best outcome possible from the COP itself.
The Purpose of this role

The Coalition has secured funding to employ two UK COP26 Coalition Coordinators, one in Glasgow and one in London. This is to reflect the unusual context of this important summit, which requires managing complex political and civil society dynamics emerging from a UK Government hosted COP taking place in the devolved administration of Scotland.

This is an exciting opportunity to work with diverse organisations, networks and movements across the UK and internationally, to help strengthen the climate justice movement as a key legacy of the Glasgow talks.

The postholder will need to be an excellent networker, highly organised, skilled in facilitation and communication with a wide range of audiences, have a strong track record of working with marginalised groups and have an understanding of the wider political context around the climate summit.

The postholder will coordinate a broad, diverse and inclusive coalition of civil society groups, working in a flexible and open way that allows for different levels of access and involvement, engaging established and new actors across the breadth of sectoral, thematic and regional spaces.

Formally supervised by War on Want’s Executive Director, the role will be accountable to the UK COP26 Coalition initially by way of the Interim Co-ordinating Group and subsequently by way of the Co-ordinating Committee when established.

Main Responsibilities

Working with the Glasgow-based Co-Coordinator, the London-based Co-Coordinator will:

- Facilitate the coordination, effective and representative functioning of the Working Groups and Coordinating Committee of the UK COP 26 Coalition. Ensure that decisions of the Coalition are acted on, that deadlines and outputs are met.
- Develop strategies to deliver on the Coalition’s overarching aims and areas of work, and ensure that the Coalition acts in accordance with agreed general principles.
- Ensure a fully representative Coordinating Committee is in place by summer.
- Organise and deliver regular Coalition meetings in London, and attend Coalition meetings in Glasgow as appropriate.
- Act as main point of contact for the Coalition in England, for Coalition members and other actors.
- With the Fundraising Working Group, secure additional funds required to deliver on Coalition aims, manage the Coalition budget and report to funders.
- With the Logistics Working Group, ensure strong communication with Stop Climate Chaos England Coalition staff delivering Coalition priorities on logistics.
- Recruit and line manage additional Coalition staff, and contractors as appropriate.
- Enable and support engagement in the Coalition by new and existing actors, which address existing structural barriers in the Environmental and Climate Justice movements.
- Prioritise outreach to and effective engagement with groups and networks under-represented in mainstream climate and environmental movements, such as migrant and ethnic minority groups and those representing poor and working class communities.
- With the International Solidarity Working group, ensure strong links and liaison with global South movements in the work of the Coalition to help shape delivery of key activities.
- Ensure effective communication, prioritisation and delivery of the different needs and demands of civil society groups in Scotland and those in the rest of the UK.
PERSON SPECIFICATION

Essential:

- Understanding of and demonstrable commitment to climate justice
- Understanding of UK political system (particularly in relation to climate change/social justice?)
- UNFCCC COP processes and history
- At least three years of relevant experience of working within coalitions or networks
- At least three years of relevant experience of managing complex projects - ideally joint projects across a number of organisations and / or geographical locations
- At least three years of relevant experience of working with frontline communities and marginalised groups
- Organising large scale events
- Acting as organisation spokesperson or representative to a wide range of audiences including media.
- Managing a team of staff and volunteers
- Excellent written and oral communication skills, and ability to present to diverse audiences, specifically racially, ethnically, and socioeconomically diverse communities
- IT - including online organisational platforms
- Fundraising and managing finances & budgets
- Facilitation & collective decision-making processes
- Organisational skills and ability to work to tight deadlines
- Innovative and imaginative in solving problems
- Naturally collaborative and a team player – ability to make and maintain effective contacts and relationships and build trust amongst different actors